

Teacher / Team Website Needs:

- Teacher Picture(s)
- Bio of Teachers – College, major, whatever else to personalize your information.
- Syllabus / Policies and Procedures if appropriate
- Schedule – Special Area/Rotations, etc. if applicable (especially younger grades)
- Lesson Plans – linked to ePlan or loaded each week
- Contact information – phone, email, school address, will contact back within 24 hours
- Blog/newsletter – running blog posts for News or an attached Newsletter
- Links back to the SCHOOL and District websites

A reminder newsletter, text with Remind 101 or IC Messenger, or email needs to be sent out about your website with the direct link, location on school site, etc. Some great stuff is on your website and no-one sees it because they may not know how to find your site, get to your site, etc.

Your teacher/team website needs to be easily accessible. Even if it is on the school site, the direct link outside your classroom door or a QR code are great ways to help parents easily find your website. Sometimes, it takes so long to find a teacher website or contact information on a school website.

Optional Items:

- Links to learning items we use frequently (Compass, Edgenuity, Email, Bullitt Cloud, 'For Parents' link from BCPS page)
- Interesting Websites for Curriculum Enhancement (email link for older students)
- Class pictures if possible
- Class Calendar/Due Dates, etc. or link to school calendar and district calendar